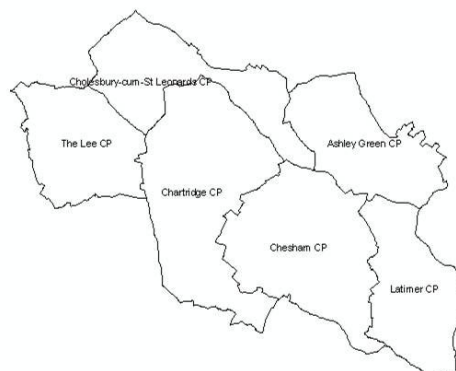


## CHESHAM AND CHILTERN VILLAGES LOCAL AREA FORUM



<b>DATE:</b>	2 February 2011
<b>TIME:</b>	7.30 pm
<b>LOCATION:</b>	The Lee Parish Hall, Lee Clump Road, Lee Common, Great Missenden, HP16 9NB

### TRANSPORTATION DROP-IN SESSION WITH THE LOCAL AREA TECHNICIAN FROM 7.00 PM

### AGENDA

Item		Page No
1	<b>Welcome / Apologies</b> Welcome to Andrew Garth (Chiltern District Council)	
2	<b>Action Notes</b> To confirm the notes of the meeting held on 29 September 2010  Link to Regulatory and Audit papers giving details of the outcome of the Internal Audit into Local Area Forum governance: <a href="http://www.buckscc.gov.uk/moderngov/mgConvert2PDF.aspx?ID=15794">http://www.buckscc.gov.uk/moderngov/mgConvert2PDF.aspx?ID=15794</a> (see page 40).	1 - 8
3	<b>Question Time</b> There will be a 20 minute period for public questions. Members of the public are encouraged to submit their questions in advance of the meeting to facilitate a full answer on the day of the meeting. Questions sent in advance will be dealt with first and verbal questions after. Please contact Helen Wailing on 01296 383614 or <a href="mailto:hwailing@buckscc.gov.uk">hwailing@buckscc.gov.uk</a> to submit your question.	
4	<b>Petitions</b> Petition received re: speed restrictions in Swan Bottom, requesting: 1. A reduction in the speed limit from 40mph to 30mph 2. Traffic calming measures to encourage and reduce the travelling speed of cars in support of a reduced speed limit of 30mph	
5	<b>Buckinghamshire Healthcare NHS Trust (previously Buckinghamshire Hospitals Trust) - local working</b>	
6	<b>Police / Neighbourhood Action Group (NAG) Update</b> PC Kevin Flint	

<b>7</b>	<b>Update on the Core Strategy</b> Phil King, Planning Policy Manager, Chiltern District Council	
<b>8</b>	<b>Snow!!</b> Discussion item - Including sharing of best practice re: local community emergency plans	
<b>9</b>	<b>Discussion of venues for Adult Social Care surgeries</b> Karen Adamson, Community Development Worker, Adults and Family Wellbeing	
<b>10</b>	<b>Transport for Buckinghamshire delegated budgets 2011/12</b> Chris Schwier, Team Leader, Transport Localities, Chiltern and South Bucks	<b>9 - 14</b>
<b>11</b>	<b>Update on Local Area Forum funding</b> Christine Gardner, Localities and Communities Manager - Chiltern	<b>15 - 18</b>
<b>12</b>	<b>Transport Update</b> Chris Schwier, Team Leader, Transport Localities, Chiltern and South Bucks	<b>19 - 22</b>
<b>13</b>	<b>Link to Buckinghamshire County Council Budget Consultation - for information</b> Closing date = 4 February 2011	<b>23 - 24</b>
<b>14</b>	<b>Results of the Bucks Debate - for information</b> <a href="http://www.buckscc.gov.uk/bcc/about_your_council/bucksdebate_feedback.page">http://www.buckscc.gov.uk/bcc/about_your_council/bucksdebate_feedback.page</a>	
<b>15</b>	<b>Census 2011 - for information</b>	<b>25 - 28</b>
<b>16</b>	<b>Date of next meeting</b> 13 April 2011, 7:30pm, Memorial Hall, Two Dells Lane, Ashley Green, HP5 3PN	

Democratic Services Contact: Helen Wailling, Tel 01296 383614, Email [hwailing@buckscc.gov.uk](mailto:hwailing@buckscc.gov.uk)

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

Agencies : Buckinghamshire County Council, Chiltern District Council, Ashley Green Parish Council, Chartridge Parish Council, Chesham Town Council, Cholesbury cum St Leonards Parish Council, Latimer Parish Council, The Lee Parish Council

**ACTION NOTES**

<b>MEETING:</b>	<b>Chesham and Chiltern Villages Local Area Forum</b>
<b>DATE:</b>	<b>29 September 2010 7.30 pm to 9.15 pm</b>
<b>LOCATION</b>	<b>Lowndes Room, Chesham Town Hall, Chesham, HP5 1DS</b>

<b>Present:</b>	John Axon (Ashley Green Parish Council), Alan Bacon (Chesham Town Council - as substitute for Merrin Molesworth), Elaine Bamford (Chiltern District Council) (Vice-Chairman), Mohammad Bhatti (Buckinghamshire County Council), Patricia Birchley (Buckinghamshire County Council), Michael Brand (Buckinghamshire County Council), Chris Brown (Cholesbury-cum-St Leonards Parish Council), Noel Brown (Buckinghamshire County Council) (Chairman) and Derek Keen (Chartridge Parish Council)
<b>In Attendance:</b>	Amanda Cundy, Alison Derrick, Christine Gardner, Duncan Laird, Neil Purvis, Chris Schwier, Kerry Stevens, Helen Wailling and Danny Whitelock
<b>Apologies:</b>	Jane Bramwell (CDC), John Ford(The Lee PC), Merrin Molesworth (CTC) and Peter Jones (CDC)

<b>Item</b>	<b>ISSUES RAISED</b>
<b>1</b>	<p><b>WELCOME / APOLOGIES</b></p> <p>See above</p>
<b>2</b>	<p><b>ACTION NOTES</b></p> <p>The notes of the meeting held on 23 June 2010 were agreed and signed as a correct record.</p> <p><b>Matters arising</b></p> <p><b>Voting Arrangements</b></p> <p>The Chairman reported that Chesham Town Council was not happy with the trial voting system of one vote per organisation. The Chairman suggested reverting to the consensus model, in which agreement would be reached through consensus where possible. Any issues which could not be agreed in this way would be referred back to the Head of Service. The Chairman noted that the Local Area Forum was an advisory body only, which made recommendations to the Head of Service, rather than decisions.</p> <p>The Chairman also said that Chesham Town Council had raised concerns that the Forum was operating without a proper mandate and, at worst, ultra vires and illegally. The Chairman said that the Head of Legal and Democratic Services had been consulted on this and had said categorically that the Forum was acting neither ultra vires nor illegally. A full response would be provided to Chesham Town Council by Council officers when an internal audit of Local Area Forum governance had been completed. The Chairman of Regulatory and Audit Committee would also be responding on this issue.</p>

	A member of Cholesbury-cum-St Leonards Parish Council said that a consensus system would require clarity over representation at the Forum.
<b>3</b>	<p><b>QUESTION TIME</b></p> <p>There were no questions.</p>
<b>4</b>	<p><b>PETITIONS</b></p> <p>Patricia Birchley said that 130 residents had submitted a petition regarding speeding in Chartridge Lane near Swan Bottom.</p> <p>However Alison Derrick said that the petition had not been received. Chris Schwier said that he would look into the issue of speeding on Chartridge Lane for the next meeting –</p> <p><b>ACTION: CS.</b></p>
<b>5</b>	<p><b>PROVISION OF EMERGENCY SERVICES TO RURAL COMMUNITIES</b></p> <p>Alison Derrick told members that one of the local priorities identified for the Chesham and Chiltern Villages area was in regard to emergency services. Emergency service representatives had therefore been invited to attend the meeting.</p> <p><b>Buckinghamshire Fire and Rescue Service (BFRS)</b>  Danny Whitelock (Station Manager, Chesham Fire Station) and Neil Purvis (Watch Manager, Chesham Fire Station) were welcomed to the meeting.</p> <p>Danny Whitelock told members that he had been Station Manager at Chesham for one year, and that Neil Purvis had been at Chesham Fire Station for many years and was the longest-serving fireman on the pump in the country.</p> <p>Danny Whitelock then distributed some slides (attached) and said the following:</p> <ul style="list-style-type: none"> <li>• BFRS carried out home safety checks free of charge, which included fitting of smoke alarms, planning an escape route and checking wiring. Broken smoke alarms could also be replaced.</li> <li>• BFRS worked in partnership with a number of other agencies and organisations to deliver home safety checks.</li> <li>• BFRS also visited schools to provide information about prevention of fires.</li> <li>• Emergency resilience planning included contingency plans for situations such as the sewers bursting in Chesham.</li> <li>• Part time fire-fighters were much harder to recruit than full-time fire-fighters.</li> <li>• The main priorities for BFRS were making residents safer and providing value for money.</li> <li>• Other initiatives included checking electric blankets (this was being carried out the following weekend at Gerrards Cross Fire Station).</li> </ul> <p>A member noted that as BFRS visited people in their homes, they were able to provide useful information to Adult Social Care and a range of other services, about vulnerable people in need. The County Council and District Councils were very grateful for the work carried out by BFRS. Danny Whitelock said that he could forward the checklist which was used when visiting someone at home.</p>

A member asked why emergency response vehicles sometimes came from Tring Fire Station. Danny Whitelock said that they worked very closely with the fire service in Hertfordshire. There was never any query regarding county borders, except occasionally for incidents on the motorway. The reason that Tring Fire Station was sometimes used was due to the pattern of pumps and stations in use.

Danny Whitelock also said that a button system was now used in vehicles instead of radio intercoms. Vehicles were also provided with pictures of roads with house names marked on them. As information was given to the 999 operator, this was immediately passed to the vehicle.

A member asked about the maintenance of fire hydrants. Danny Whitelock said that a hydrant officer and two hydrant technicians were based at Amersham Fire Station. All hydrants were marked on the mobile data terminals which were carried. Issues occurred when a lorry or car parked over a hydrant so that it could not be accessed, or when residents removed the hydrant plate from their front wall or hedge.

A member of Chartridge Parish Council asked if a map of the hydrants in Bellingdon could be included in their village newsletter. Danny Whitelock suggested that a picture of a hydrant and plate be included and a request for people not to park over them. Hydrants were numbered and were tested every year. Noel Brown said that the hydrant at the top of Hospital Hill had been blocked and needed clearing.

More detailed answers to some of the questions, which had been submitted prior to the meeting, were distributed in a leaflet (attached).

A member of Cholesbury-cum-St Leonards Parish Council thanked the Fire Service for their quick response when stolen cars were set alight.

Alison Derrick said that she would send Danny Whitelock a link to the Local Area Plan and the priorities for the Chesham and Chiltern Villages area.

### **South Central Ambulance Trust – Community Responders**

Amanda Cundy, Community Responder Liaison and Training Officer, was welcomed to the meeting.

Amanda Cundy distributed some leaflets and said the following:

- Amanda Cundy had been with the Ambulance Service since 2003, and her area of responsibility stretched from the A41 to Denham.
- Community responders were volunteers who helped to save lives in their community. Community responders were relatively new in Buckinghamshire. Some volunteers had a day job and some were retired people.
- Community responders were especially needed in rural areas as these areas were more challenging for the Ambulance Service to reach.
- Community responders were not a replacement for the Ambulance Service.
- If a trained person attended a person who had suffered a cardiac arrest within eight minutes, the chance of survival was increased by 65%.
- Community responders underwent a two or three day training course provided by the South Central Ambulance NHS Trust, to deal with medical emergencies (chest pains, diabetes problems etc., as well as cardiac arrest). Community responders were trained to deliver good, high-quality CPR, and were trained to use a bag valve

mask (rather than direct mouth to mouth).

- Each community responder carried an automated external defibrillator to deal with cardiac arrests.
- The Service received no government funding and all funding was raised locally.
- Each kit which the ambulance service provided cost approximately £1,500.
- There were currently c.125 community responders in Buckinghamshire, who had been recruited over the past two years. For the Chesham and Chiltern Villages LAF area there were currently three people going through the application process. Two RAF units acted as volunteer responders in South Buckinghamshire. Kit and Training for each volunteer cost £2600, which was paid for by the Ambulance Service. The volunteer was asked to raise funds to put some of the money back into the pot for future volunteers.

A member noted that automated external defibrillators were common in public venues in America, and asked why these were not more common in the UK. Amanda Cundy said that more defibrillators were being placed in public areas, and that there was one in the Milton Keynes Xscape building.

The member suggested that a defibrillator be placed in the new theatre in Aylesbury. Amanda Cundy said that she would look into this. Organisations could purchase a defibrillator for £1500. The Ambulance Service would then provide free training on how to use it.

A member asked how a community responder was called out. Amanda Cundy said that when someone rang 999 for an ambulance, an ambulance was dispatched. At the same time, community responders were contacted. Community responders usually reached the casualty before the ambulance as they were based locally.

A member asked if defibrillators could be attached to a building rather than to a person. Amanda Cundy said that they could be.

Kerry Stevens asked if volunteers were sought through large employers such as the County Council. Amanda Cundy said that she had trained first aiders in the use of defibrillators at three locations for the County Council, and had provided information about community responders. However no volunteers had come forward.

Kerry Stevens also asked about the use of defibrillators at Day Centres for older people. Amanda Cundy said that she had started a pilot programme at Fremantle Trust homes, and had trained staff there on the use of the defibrillator. It was planned that this would be rolled out across eight care homes in South Buckinghamshire.

Amanda Cundy's contact details: [Amanda.Cundy@scas.nhs.uk](mailto:Amanda.Cundy@scas.nhs.uk) Direct line - 01869 36511

The Chairman thanked Amanda Cundy for the attending the meeting.

**6 SURFACE WATER MANAGEMENT PLAN FOR CHESHAM**

Duncan Laird, Transport Policy Officer, was welcomed to the meeting.

Duncan Laird said the following:

- Much of the previous legislation re: flood management had been drawn up in the 1930s and 1940s, and responsibilities of the various agencies involved had not

been defined.

- A Flood and Water Management Bill had been published in 2009, based on lessons learned from the 2007 floods. The Bill had transferred responsibility for strategic flood management to upper tier authorities (the County Council). The Bill had become an Act in April 2010, and had multi-party support. Implementation of the Act would be phased over twelve months.
- Funding for the new responsibilities on Buckinghamshire County Council (BCC) would be announced in the Comprehensive Spending Review in October. The Government expected the equivalent of three to seven full-time staff to implement the requirements.
- Some funding had been granted in advance for areas in England which had been identified as being most susceptible to surface water flooding. This funding was for developing a Surface Water Management Plan (SWMP). Two of these areas were in Buckinghamshire (High Wycombe and Chesham). In Chesham 4400 properties had been identified as being at risk.
- The SWMP would have three elements: data collection (historical data and modelling data), actions to mitigate risk (with community involvement) and delivery of the actions (this was likely to be in partnership and with the community).
- Currently data collection was being planned, and advice on how to involve local communities in developing the Plan was sought, as well as the role the Local Area Forum could play.

A member asked at what point surface water flooding (water running off from non-permeable areas) became river flooding, if it drained into a river. Duncan Laird said that he had raised this with the Environment Agency as it was not clearly defined.

Chris Schwier said that recent flooding issues in Chesham had been due to run-off from the hills, not from the river.

A member asked if the funding for the SWMP in Chesham was ring-fenced. Duncan Laird said that originally it had been ring-fenced nationally, but that the ring-fencing had then been removed. BCC had decided to ring-fence the funding locally for Chesham and High Wycombe.

A member said that there was also surface water flooding in Chalfont St Peter. Duncan Laird said that Chalfont St Peter had been placed 436<sup>th</sup> on the list of areas nationally and had not qualified for the SWMP funding.

A member said that residents in Chesham would not welcome consultation on this issue, and that those who were expert in the field should go ahead and carry out the required work. Alison Derrick said that she and Chris Schwier both had information from work carried out with communities in 2001, which could be used.

The member suggested that the funding could be spent without going through the planning stage with communities.

The Chairman suggested that consultation be carried out through the Local Area Forum, Chesham Town Council and CHAPS.

However a member stressed that the flooding issues were engineering problems and that there should be as little consultation as possible.

Duncan Laird said that DEFRA had made it clear that there was no funding available for large-scale engineering schemes, and that they were looking for smaller measures such as resilience schemes. Bigger schemes could still be included in the action plan, as

funding might be available in the future for these.

## 7 BIDS FOR LOCAL PRIORITIES BUDGET

Alison Derrick said that the first report contained confirmation of the bids for which funding which had been previously agreed.

Guidance was being sought from members regarding the bid from the Faith Café. Feedback received by e-mail had indicated a small majority in favour of the £750 being granted to the Faith Café. However other Local Area Forums in the area had not granted any funding to the Café. Alison Derrick asked members if they still wished to give funding. Members agreed that they would not give any funding to the Faith Café.

Alison Derrick said that this therefore meant that there was some funding left for allocation. Two bids had been received (page 23), from the Chesham Women's Friendship Group and from the Pond Park Community Association.

A member noted that funding in general would be very tight in coming months, and asked if the Local Priorities funding could be held back by the LAF for the future. Alison Derrick said that this was not possible as the funding had to be allocated by November 2010, otherwise it would revert to the budget-holder. Christine Gardner said that the activities funded also had to take place by the end of the current financial year.

A member asked how the two bids had been received. Alison Derrick said that the Chesham Women's Friendship Group had contacted her through Alison Pirouet (Chesham Town Councillor) and through David Gardner (Chiltern District Council Community Projects & Revitalisation Officer).

Patricia Birchley said that a problem in rural areas was a lack of buses in the evening for young people travelling in and out of Chesham.

It was noted that the Forum had agreed £2000 of funding at the last meeting for a community car scheme. The Chairman also said that a mini-bus with an 'any driver' policy was available from Chesham Youth Club.

A member asked how many members were in the Chesham Women's Friendship Group. Alison Derrick said that membership was stated as 140 women per month.

Kerry Stevens said that a clear process and timescale was needed for the allocation of the remaining funding.

A member said that currently the process seemed to be 'first come, first served,' and that in the future a weighting system should be used for the priorities.

The Local Area Forum agreed the following funding:

<b>Project</b>	<b>Amount requested</b>	<b>Amount agreed</b>
Chesham Women's Friendship Group	£000	£1500
Film and Pizza Night (Pond Park Community Association)	£500	£500

Alison Derrick informed members that £1200 of the funding now remained. There had been two further bids received shortly before the meeting, from the Chesham Town area.



	<p>Alison Derrick said that if there were any further bids, these should be sent to her as soon as possible.</p> <p>Christine Gardner noted that information on the funding was on the BCC website and in VCS newsletters, with an application from.</p>
8	<p><b>TRANSPORTATION SERVICE UPDATE</b></p> <p>Chris Schwier (Team Leader, Transport Localities, Chiltern and South Bucks) encouraged members to look at the new Service Information Centre on the BCC Website, which showed roadworks, programmes of work, grass-cutting etc.  <a href="http://www.transportforbucks.net/Transport-and-roads.aspx">http://www.transportforbucks.net/Transport-and-roads.aspx</a></p> <p>The Service Information Centre would also contain information about winter maintenance. The winter maintenance period would start on 18 October 2010.</p> <p>A review of winter maintenance had been undertaken by the Overview and Scrutiny Committee and this report would be circulated once it had been signed. Salt stocks would be slightly higher than in the previous year, and pre-wetted salt would be used this year, which would mean a 30% reduction in the amount of salt used.</p> <p>There would be a new snow route. A winter maintenance leaflet would be circulated later in the year. This had been delayed as a report regarding public liability was awaited from the Department for Transport.</p> <p>A member of Cholesbury-cum-St Leonards Parish Council said that they had previously expressed concern to Tim Fowler (Group Manager, Operational Delivery) about the technical assessment of the roads for salting. However they had not received any response.</p> <p>Chris Schwier said that three additional roads had been brought forward in the local area and had been re-assessed. There was still an issue over the definition of a school bus (BCC defined this as a bus over 16 seats in size). The member of Cholesbury-cum-St Leonards Parish Council asked for a response to be sent to the Parish regarding their previous query. <b>Action: CS to chase</b></p> <p>A member said that after the previous winter there had been general acceptance that an exit route should be ensured for each community if severe weather occurred again. However there had been no further reference to this. Chris Schwier said that Appendix K had shown routes through the rural areas.</p> <p>Chris Schwier also said that local farmers could use their farm machinery for clearing snow, but not for salting the roads. This was because red diesel could only be used on the roads for emergencies, and road salting did not come under this heading. The intention was that farmers would be contacted to agree the clearing of specific roads, and that some compensation would be given.</p> <p>Patricia Birchley said that residents in rural areas needed to be informed which roads were being salted during severe weather, for example by e-mail.</p> <p>Patricia Birchley also referred to a farmer who was employed by Hertfordshire County Council to carry out snow-ploughing, and asked if he could be used in the same way in Buckinghamshire. Chris Schwier said that BCC had its own arrangements for</p>

	<p>snowploughing through the Ringway Jacobs contract. Chris Schwier also said that BCC salted a higher percentage of roads than neighbouring authorities.</p>
<b>9</b>	<p><b>REPORT ON THE CONFIRMED LOCAL PRIORITIES</b></p> <p>The Forum noted the Report.</p>
<b>10</b>	<p><b>UPDATE ON BUILDING COMMUNITY COHESION PROJECT</b></p> <p>The Forum noted the Report.</p>
<b>11</b>	<p><b>POSITIVE ACTIVITIES FOR YOUNG PEOPLE (PAYP) UPDATE</b></p> <p>The Forum noted the Report.</p>
<b>12</b>	<p><b>UPDATE ON CHAV (SNOW GO) (IF AVAILABLE)</b></p> <p>The Chairman reported that an expert in developing emergency plans was working with Chesham Action Volunteers (CHAV). A trial would be held at Chesham Football ground, and volunteers were being recruited.</p> <p>Kerry Stevens said that with the support of CHAV, Adult Social Care Social Workers would have even better cover than in the previous year.</p> <p>Alison Derrick distributed a brochure which had been produced by the BCC Resilience Team.</p>
<b>13</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>2 February 2011, 7:30pm, venue tbc</p> <p><b>Alison Derrick</b> The Chairman told members that this was Alison Derrick's last meeting as she would be leaving BCC in November 2010. Members expressed regret that Alison was leaving. The Chairman thanked Alison for her hard work for the Forum and in the local area, and said that Alison would be a hard act to follow. The Chairman presented Alison with flowers and champagne and wished her the very best for the future.</p>

# Chesham and Chiltern Villages Local Area Forum

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<b>Title:</b>	<b>Delegated Budget 2011 - 2012</b>
<b>Date:</b>	2 February 2011
<b>Author:</b>	Jim Stevens
<b>Contact officer:</b>	Chris Schwier 01494 586622]
<b>Electoral divisions affected:</b>	Chess Valley, Chesham East Chesham North West Chiltern Ridges

## Summary

To present the delegated budget schemes submitted by the Parishes of Ashley Green, Cholesbury, Chartridge, Chesham, Latimer and The Lee. For the forum to determine which schemes should be carried out in the financial year 2011/12 using the delegated budget of £34,441-00.

Officers have not recommended any one scheme as a priority over another and it will be for the forum to decide with officer's guidance on the night, which schemes should proceed.

## Recommendation

The forum decide which schemes should be carried out in 2011 – 2012.

## Resource implications

The total budget available for funding of delegated budget schemes in 2011/12 is £34,441-00.

## Legal implications

None

## Other implications/issues

Details of the individual applications with officer's recommendations are shown in the attached schedule appendix 1.



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CHESHAM AND CHILTERN VILLAGES  
DELEGATED BUDGET 2011 – 2012

Total Budget £34,441-00

PARISH	LOCATION	SCHEME	COMMENTS	COST
CHESHAM	The Broadway/Market Square	Replace Finger Post Signs	This is to replace the finger post signs for pedestrians.	£4,000-00
	Chartridge Lane	Pedestrian crossing point	There has been a long standing request for a crossing outside the school. Dependant on the type of crossing that is installed the cost is likely to be more than the annual budget for this Forum. The recommendation is therefore that traffic and pedestrian counts be carried out in the forthcoming year to establish the type of crossing needed and then funding be sought accordingly.	£885-00
	Greenway	Crossing outside Little Spring School	Dependant on the type of crossing that is installed the cost is likely to be more than the annual budget for this Forum. The recommendation is therefore that traffic and pedestrian counts be carried out in the forthcoming year to establish the need and type of crossing and that funding for the crossing be sought following the outcome of these counts..	£885-00
	Not specified	3 Salt Bins	The cost of a salt bin is £450-00 and the Town Council has requested three. The sites which would have to be approved by TfB to be finalized.	£1,350-00

CHESHAM AND CHILTERN VILLAGES  
DELEGATED BUDGET 2011 – 2012

Total Budget £34,441-00

CHOLESBURY	Junct Rays Hill and Cholesbury lane	Construct Kerb around grass island	These grass islands have been eroded over the years by vehicles, the intention is to kern the islands with kerbing in keeping with the location and reinstate the grass accordingly.	£2,519-00
	Junct Gilberts Hill and Bottom Lane	Construct Kerb around grass island	These grass islands have been eroded over the years by vehicles, the intention is to kerb the islands with kerbing in keeping with the location and reinstate the grass accordingly.	£2,797-00
	Hawridge Hill	Salt Bin	The request is for a salt bin close opposite the Hawridge village sign.	£450-00
	Vale Bottom	Salt Bin	The request is for a salt bin close to Stoney lane and Pound lane.	£450-00
CHARTRIDGE	Hawridge Lane	Re surface carriageway.	Although this carriageway would benefit from a surface treatment, the cost would be prohibitive for this budget the cost being a minimum of £27,000-00 up to £30,000-00. This is therefore a matter that should be left for other transportation budgets to deal with.	£30,000-00

CHESHAM AND CHILTERN VILLAGES  
DELEGATED BUDGET 2011 – 2012

Total Budget £34,441-00

	The Warren	Re surface carriageway.	Although this carriageway would benefit from a surface treatment, the cost would be prohibitive for this budget the cost being £37,000-00. This is therefore a matter that should be left for other transportation budgets.	£37,504-00
THE LEE	Red Lion Hill	Salt Bin	The request is for a salt bin 15 metres downhill from Red Lion House on the opposite verge.	£450-00
LATIMER	Latimer Camp Road at the entrance to Parkfield Estate	Salt Bin	This is to treat the entrance to Park field Estate in order that residents can safely gain access.	£450-00
	Botley Road, Botley	Bus Shelter	Request for a bus shelter at the existing bus stop opposite Botley Stores. There is sufficient room for the shelter.	£5426-00
	Kiln Lane, Botley	Salt Bin	Opposite Letchfield.	£450-00
	Kiln Lane, Botley	Salt Bin	Opposite Holly Tree Close	£450-00





# The Chesham and Chiltern Villages Local Area Forum

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<b>Title:</b>	<b>Local Priorities Budget, PAYP and Early Years delegated funding: update on allocations.</b>
<b>Date:</b>	2nd February 2011
<b>Author:</b>	Rebecca Carley
<b>Contact officer:</b>	Christine Gardner 01296 383645 cgardner@buckscc.gov.uk
<b>Electoral divisions affected:</b>	Chess Valley, Chesham East, Chesham North West, Chiltern Ridges

## Summary

1. This report summarises the current allocation of the 2010/2011 LAF delegated funding. LAF Members are asked to note the information for allocations agreed at previous LAF meeting.

## Report

2. The Chesham and Chiltern Villages Local Area Forum has three delegated funding sources, each with its own criteria for allocation. The three sources are the Positive Activities for Young People (PAYP) delegated budget of £5,000, the Local Priorities Budget of £20,000, and the Early Years delegated budget of £5000.

### ***Positive Activities for Young People delegated budget***

3. At its June 2010 meeting, the Local Area Forum agreed to use the £5,000 PAYP delegated funding to commission Chiltern District Council Community Team & Nexus to provide diversionary youth activities commencing August 2010 through to the end of March 2011. One activity that has been set up at Chesham Leisure Centre using the gym-pit has been particularly successful – Parkour. Up to 20 youths are attending the weekly Friday late night sessions, keeping them off the streets. On Thursday evenings, also using Chesham Leisure Centre outside flood-lit facilities, is diversionary football. This again is attracting 20 to 25 youths ages 16 to 24 (predominantly from the Pond Park area). This



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project is in partnership with Chiltern Racial Equality Council but CDC are able to provide some additional specialised coaching (Brazilian football skills) using LAF funding. The feedback from youths is very positive as they are learning new skills and techniques. Weekly break-dancing takes place every Friday night at Chesham Youth Club. A youth showcase event called “Chiltern’s got Talent” will be held on the Sat 29<sup>th</sup> January, and includes dance, music and street art.

### **Local Priorities Budget**

4. This budget is used to commission projects that will meet the local priorities agreed during the local area planning process. The projects agreed for this financial year are as follows.

<b>Project</b>	<b>Amount Requested</b>	<b>Amount agreed</b>	<b>Date of decision</b>
<b>Rafes Place</b>	1500	1500	3 <sup>rd</sup> Aug 2010. Chairman and HOS, ratified by LAF
<b>Community Car Scheme</b>	2000	2000	Sept 2010 LAF Meeting
<b>Good Neighbour Scheme</b>	4980	3900	Sept 2010 LAF Meeting
<b>Resurface drive and car park – St Leonards Parish Hall</b>	5000	2000	Sept 2010 LAF Meeting
<b>Bellingdon Play Space</b>	4000	2000	Sept 2010 LAF Meeting
<b>Walkers are Welcome boards</b>	400	200	Sept 2010 LAF Meeting
<b>Enlarge/refurbish kitchen – Coronation Hall, Whelpley Hill</b>	5000	2000	Sept 2010 LAF Meeting
<b>SPARX Youth Project Chesham Park</b>	2400	1200	Sept 2010 LAF Meeting
<b>Church2Community</b>	3000	2000	Sept 2010 LAF Meeting
<b>Chesham Womens Fellowship Group</b>	2000	1500	Sept 2010 LAF Meeting
<b>Pond Park Community Association (pizza and film night)</b>	500	500	Sept 2010 LAF Meeting
<b>ChAV. Laptop and insurance cover.</b>	619	619	Dec 2010. Chairman and HOS, ratified by LAF
<b>SPACE. Supports the families of children with ADHD, Autistic Spectrum Disorder or challenging behaviour. Money required for publicity and events.</b>	500	500	Dec 2010. Chairman and HOS, ratified by LAF
<b>Batchelor’s Way Recreation Area</b>	600	600	Dec 2010. Chairman and HOS, ratified by LAF
<b>Total</b>	<b>32,499</b>	<b>20,519</b>	

### **Early Years delegated budget**

5. This budget is for Early Years Providers who want to create a more inclusive environment either by training staff in how to deal with disabled children or children from different cultural backgrounds, or by buying non-capital resources eg. books and toys.

<b>Project</b>	<b>Amount requested</b>	<b>Amount agreed</b>	<b>Date of Decision</b>
<b>Little Bears Pre-School, St Leonards</b>	1690.34	1690.34	Email to LAF Members 16/12/11
<b>Leeside Nursery School, Lee Common</b>	1500	1240	Email to LAF Members 5/1/11
<b>Little Spring Pre-school, Greenway, Chesham.</b>	2496.59	2069.66	Email to LAF Members 5/1/11
<b>Total</b>	<b>5686.93</b>	<b>5000.00</b>	



# Chesham and Chiltern Villages Local Area Forum

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**Title:** Update report from Transport for Buckinghamshire

**Date:** 2 February 2011

**Author:** Jim Stevens

**Contact officer:** Chris Schwier  
01494 586622

**Electoral divisions affected:** Chess Valley,  
Chesham East  
Chesham North West  
Chiltern Ridges

## Summary

1. From 2010 this standard report will be issued to each Local Area Forum (LAF) / Local Community Partnership (LCP) from Transport for Buckinghamshire.
2. It will aim to provide a comprehensive update on current and relevant Transportation issues which are tailored to each individual LAF / LCP.
3. Standard topics to be covered will be:
  - Dates of when Local Community Gangs will visit parishes
  - Major issues likely to affect parishes within the LAF / LCP
  - Update on ongoing local issues
  - Policy Development
  - Any other information
4. In addition, it will cover any emerging issues which could or will affect Local Area Forum / Local Community Partnership areas.

## Recommendation

That the members of the forum note the contents of the report



INVESTOR IN PEOPLE



## Supporting information to include the following if a decision is being requested:

### Area Maintenance

Having finished our grass cutting in October/November 2010, we have used some of the operatives that carried out this work to cut back vegetation alongside our classified roads in preparation for this years grass cutting and to assist districts when litter picking. . Winter maintenance season started in October and we were as you know treating roads from mid November The salting routes are on the service centre and can be viewed using the following link <http://www.transportforbucks.net/Winter-maintenance.aspx>

This mapping will let you view the gritters on the routes. The winter maintenance policy is also available from this page.

Where weather permits we are continuing with our gully emptying programme. All other resources are currently engaged on pothole repairs and this will continue until further notice.

The surfacing programme has now stopped and will not commence again until the spring due to weather.

### Winter Maintenance Update

- *December has been one of the coldest months on record with both extreme overnight (and on occasions daytime) temperatures as well as two periods of snowfall.*
- *As a result TfB have already carried out 45 precautionary salting runs, which is considerably more than we would normally expect for this time of year. (Last year - 27)*
- *Prior to the forecast snowfall all priority 1 precautionary routes were treated in advance and during the period of heavy snow (Saturday 18th December) continuous salting and ploughing were undertaken. Whilst on the day of the snowfall inevitably some disruption was caused to travel across the county by the evening all priority 1 precautionary were in reasonable condition for use by traffic. Snow clearance work on priority 1 precautionary routes continued on Sunday in order that routes were in the best possible condition for traffic on Monday morning*
- *In line with our winter plans treatment of the priority 2 and 3 (secondary) network commenced on Monday 20th and continued throughout the pre-christmas week.*
- *Salt bins have been treated with a high priority and TfB crews have carried out refilling of bins and heaps on a programmed basis. Bins and heaps have now been refilled on two occasions since the start of winter season and it is anticipated that the third programme of refilling will commence shortly.*
- *As well as our own TfB crews we engaged District and Town Council staff to clear snow and salt footways in town centre locations.*
- *Local farmers were also engaged to clear snow from isolated rural roads. In total 12 farmers with ploughing equipment were employed across the county to assist.*
- *Whilst salt stocks have obviously been significantly depleted as a result of the salting carried out during December, remaining salt stocks do not give any immediate cause for concern. Currently we have 5,500t of salt across the County. We will be receiving a delivery of 1,000t of salt in mid January. In addition we have a further 2,500t of salt on order for which we are awaiting confirmation of delivery dates.*
- *TfB website is proving to be a success with 135,475 hits during the month of December, this compares with normal monthly figures of 50,00 hits.*

The full Winter maintenance and Operational Plan can be viewed via the Transport For Buckinghamshire, Service Information Centre web site.

## Traffic Management

Nothing to report.

## Policy

The LTP3 Full Public Consultation started on 6th December and runs until the 25th February 2011. TfB have sent all Parish Councils one hard copy of the consultation booklet for their information. TfB would ask all LAF members to encourage their community (including themselves) to read the consultation and respond online via the "Have your say pages." Spare copies of the booklet (and questionnaires) can be found in libraries and Council Offices across the county, but for purposes of improving efficiency, saving money and the environment we are encouraging online responses. Transport for Buckinghamshire thank you for your support during this consultation and look forward to your response. If you have any questions please contact the TfB Policy Team at [transportps@buckscc.gov.uk](mailto:transportps@buckscc.gov.uk). We look forward to seeing your feedback.

## Road Safety

Date 2010	Time	Laf Area	Location	Type of check	Roads/Neigh- bourhood check	Speed	Seatbelts	Mobile phone	Con & Use	No tax	Driving licence	Insurance
							No. tickets issued	No. tickets issued	No. tickets issued			
11- Oct	10.45 11.45	- Chesham	Lye Green (junc with Crossways)	Rd Speed	NH	7	-	-	-	-	-	-

These road safety checks are carried out by the Thames Valley Safer Roads Partnership in conjunction with Road Safety Officers from Transport for Buckinghamshire and Thames Valley Police Neighbourhood Specialist Officers (NSOs).

The locations are determined by feedback from local residents via Neighbourhood Action Groups (NAGs) and Neighbourhood Specialist Officers.

Educational alternatives are promoted during these checks. The aim is to educate rather than alienate drivers and therefore allow them to have a better understanding of why and how their direct actions behind the wheel can affect the safety of themselves and others.

Drivers' postcodes are recorded to determine whether it is local or through drivers that are contravening traffic laws and this information is fed back to local NAGs by Neighbourhood Officers.

If you require any further information please do not hesitate to contact us at [roadsafety@buckscc.gov.uk](mailto:roadsafety@buckscc.gov.uk)

## Passenger Transport

Nothing to report

## Development Control

Application 10/1941/FA redevelopment of Maple Court for shared living accommodation. (Previous 34 bed care home). No objection subject to improvements to private access way. There was an issue with some parking bays being marked out in the turning head which would impede the vehicular access to the front of the site – I have checked and these bays were not marked out by the CC. The turning head is public highway and should be used for no other purpose than turning, therefore paradigm should not have marked out any bays either. These bays will be removed if the application is granted PP and development commence.

Application 10/1905/FA 79, Hivings Hill, Chesham. Proposed new vehicular access and garage. Along steep slope of Hivings Hill. Access has no visibility splays and garage would be located directly at back edge of footway. No other VAs on this side of Hivings Hill and located of garage with no forecourt would lead to undue interference with through route. Highway Authority recommended for refusal. However, applicant has apparently started works which would cause subsidence to slope. Plant equipment was noted positioned and working from the footway which would be completely blocked. TDC spoken to LAT to undertake site visit and make works safe. Applicant is aware that if PP refused the slope needs to be repaired and licence for plant within the highway is required asap. Neighbour is seriously concerned about effect on their house at top of slope.

Application 10/1899/FA 201-207 Chartridge Lane, Chesham. Residential development to extend existing site currently under construction. Previous application TDC recommended refusal due to impact on St Mary's Way roundabout which is over capacity on PICARDY results. Applicant now providing developer contributions of approx £32000. Money would be combined with other contributions to undertake some works to improve roundabout. No other issues with site as to remain private and access sufficient. However, no comments sent to CDC yet as contributions need to be agreed via a S106. Awaiting a S106 to be submitted to TDC. Applicant currently in discussions with CC legal department.

Application 10/1680/OAE Progress House, Hospital Hill, Chesham – residential redevelopment. I am aware of objections to this however renewal of PP which was won on appeal and therefore precedent set.

**Parking**

Nothing to report

**Street Works**

Nothing to report

**TLTL – Delegated Budget update**

2010 – 2011

Chartridge Traffic Calming

Chesham Tree planting, Broadlands Avenue, work has taken place.

Chesham, Germain Street Traffic Calming, Consultation has taken place, cost of the scheme has increased and investigation is still ongoing to try and reduce the cost or establish further funding prior to implementation.

Cholesbury Salt bins have been installed at Gilberts Hill and Little Twye.

2011 – 2012

The report for next year's delegated budget and the schemes is attached for the forum to decide on how the budget will be spent.



The information below provides links to the County Council's budget information and consultations.

### **Budget Consultation Revenue and Capital Budget 2011/12 – 2013/14 Overview**

This document explains the County Council's spending proposals for 2011/12 - 2013/14 and invites views from residents, service users and stakeholders.

[http://www.buckscc.gov.uk/assets/content/bcc/docs/about\\_your\\_council/budget\\_capital.pdf](http://www.buckscc.gov.uk/assets/content/bcc/docs/about_your_council/budget_capital.pdf)

Links to information on three individual consultations are provided below. I have provided more detailed information on the Youth Service consultation (below). At the foot of this email is a link to the survey where responses to the proposals can be made.

### **Youth Service Consultation**

[http://www.buckscc.gov.uk/assets/content/bcc/docs/about\\_your\\_council/budget\\_youth\\_services.pdf](http://www.buckscc.gov.uk/assets/content/bcc/docs/about_your_council/budget_youth_services.pdf)

Additional information:

A workshop will be arranged in Chiltern District (venue and date to be decided) at the end of February/first week of March to look at decisions/options on the future delivery of youth services in local communities.

### ***Views are being sought on:***

- How any negative impact could be overcome to ensure the best possible service and outcomes for young people in Buckinghamshire
- Alternative ideas for supporting universal youth work delivery in Buckinghamshire
- Whether people would be interested in taking over the running of a youth centre building in their local area. This could include
  1. Access to buildings and equipment
  2. Support for existing management committees and other interested parties to take over the running of youth centres and provide youth activities
  3. Training for volunteers covering a number of areas including health and safety, safeguarding, working with young people and others.

### ***County Council facilitation***

Youth Services budget will be reduced over three years from @ £760k present budget to probably zero. There are proposals to use this to ease the transition to more locally based and delivered youth services by establishing a Community Youth Fund to assist the community to provide youth activities and manage youth centres. This fund could include existing assets (e.g. Council youth centres and equipment) as well financial support if a source of funding could be found.

The Youth Service, with the support of Action4Youth, will work directly with existing management committees and other interested parties to enable the takeover of youth centres and provision of youth activities. The Youth Service could make training available for volunteers covering a number of areas including health and safety, safeguarding, working with young people and others.

Options will be considered for the transfer of assets to communities or partnerships - there will be various options available depending on need (with options to potentially include the County Council continuing to maintain buildings, etc).

The consultation relates to the following youth clubs in the Chesham and Chiltern Villages Local area: Ashley Green Youth Club; Chesham Youth Centre

#### **Transportation budget consultation**

Including street lighting (part lighting) and reducing the subsidy given for Sunday and evening bus services.

[http://www.buckscc.gov.uk/assets/content/bcc/docs/about\\_your\\_council/budget\\_tfb.pdf](http://www.buckscc.gov.uk/assets/content/bcc/docs/about_your_council/budget_tfb.pdf)

#### **Adult Social Care consultation**

Charges for non-residential services

[http://www.buckscc.gov.uk/assets/content/bcc/docs/about\\_your\\_council/budget\\_asc.pdf](http://www.buckscc.gov.uk/assets/content/bcc/docs/about_your_council/budget_asc.pdf)

Link to budget consultations survey:

<http://bucksconsultation.buckscc.gov.uk/bucksccp/KMS/elab.aspx?noip=1&CampaignId=394>

2011 Census – Process Briefing**Census is coming: 27 March 2011 is Census Day*****What is the census process?***

- Paper questionnaires will be posted out to every household **from 4 March**
- Communal establishments (any kind of 'managed' residential establishment) and secure establishments (such as prisons, military bases) will have special 'hand-delivery/pickup'
- Questionnaire can be completed **online** (open **from 4 March**) or **by post** (reply paid)
- Completed questionnaires tracked live by ONS (Office for National Statistics)
- Addresses showing no completion will be visited by ONS census collectors **from 6 April**
- Census collectors will help people where necessary to complete questionnaires

***Who has to take part in the census?***

- Every household, and every individual person resident (or expecting to be resident) in England or Wales for at least 3 months on census day
- The census is compulsory; non-completion is a criminal offence with a potential fine of up to £1,000

***Who may need help or encouragement?***

- The questionnaire must be completed in English, so some whose first language is not English, and some with low literacy may need help
- Some people with sensory or physical disability, or mental health problems may need help
- Some people may feel disengaged or negative about authorities or official documents, or anxious about perceived intrusions into their privacy or uninvited people knocking at the door

***What help is available?***

- Help from census collectors who will call at addresses tracked as 'not yet completed'
- Help from [www.census.gov.uk](http://www.census.gov.uk) including:
  - Translations of the questionnaire, and guides to completion, in over 50 languages, for reading/download
  - Browse-Along, scaleable-text online questionnaire, BSL video version of questionnaire
  - Ability to order large-print, or braille copy of questionnaire
- Help by telephone, including in other languages, on **0300 0201 101** from 4 March
- Assisted completion sessions may be set up at collaborating venues, staffed by ONS or community volunteers

***What is ONS looking for from you / your organisation / people in your local community?***

- Please consider especially harder-to-reach people and those that may need help in your area
- Publicise the above process information onward by any means available to you
- Consider possible venues and volunteer resource for assisted sessions where you think needed
- For downloadable communication tools and all information see [www.census.gov.uk](http://www.census.gov.uk) or...
- **To invite us to speak briefly at one of your upcoming meetings...**
- Contact area manager: **Suzanne MacLeod** T: **07801 331477** E: **J102@census.gov.uk**





## 2011 Census - Key Messages

### **The 2011 Census is coming!**

- 27 March 2011 is census day
- The census has been taken every ten years since 1801

### **A census counts everyone and describes society**

- The population is always changing: a census collects and then shares facts about society's make-up

### **Your community and family benefit**

- You need to take part so that the services and facilities your community and family uses can be identified and funded – services such as schools, hospitals, emergency services, transport, leisure facilities; also housing, education/training, employment services...

### **A census is a fantastic source of historical and family-tree information**

- After 100 years, census records are made available to the public

### **Define your identity in 2011**

- All communities can use census statistics to help gain recognition of their numbers at a national and local level
- Beside the tick-boxes, you can record your own ethnic group, religion, and main language

### **Your answers are confidential and secure**

- Personal census information is never shared with any department in national or regional government, or with anyone in local councils; it is not shared with the border/immigration service, police or any other law enforcement agency
- Answers on the questionnaires are turned into numbers by statisticians
- The information is kept securely and confidentially by ONS and protected by law (Data Protection Act 1998, Census Act 1920, Statistics and Registration Service Act 2007)

### **You can complete the census questionnaire on-line**

- This is the first census that can be completed on-line (or you can post it back)
- Completing the on-line questionnaire is easy, convenient and secure

### **Help and support are available**

- Help is available on-line from [www.census.gov.uk](http://www.census.gov.uk) and include large print questionnaires, information booklets, translation booklets in over 50 languages, audio and British Sign Language video guides, Browse-Aloud
- You can telephone the census helpline **0300 0201101** for help in English or 50+ other languages, or to ask for a home visit
- Assisted questionnaire completion sessions will be available in some areas (we will provide guidelines for third parties wishing to run these)

### **It's compulsory: returning your questionnaire is required by law**

- The few people who don't return a questionnaire may be prosecuted - they could face a criminal record and may be fined up to £1,000

